



Homeland
Security

April 23, 2012

SENT VIA EMAIL TO: 408-05713581@requests.muckrock.com

Mr. Jason Smathers
MuckRock News
DEPT MR 408
PO Box 55819
Boston, MA 02205-5819

Re: 12-OIA-0051

Dear Mr. Smathers:

This letter acknowledges receipt of your Freedom of Information Act (FOIA) request to the Department of Homeland Security (DHS), dated January 25, 2011 in which you are seeking

“the contents of the ‘My Documents’ folder (or any other location used as the primary location to store electronic documents) on the OIA HCTD primary division leader’s workstation and laptop computers (and any other computer assigned to this person).

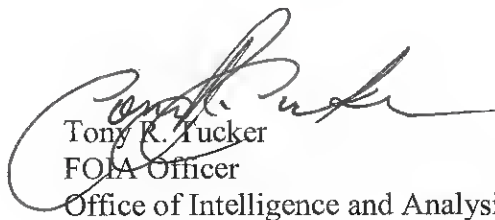
After careful review of your FOIA request, we determined that your request is too broad in scope or did not specifically identify the records which you are seeking. Records must be described in reasonably sufficient detail to enable government employees who are familiar with the subject area to locate records without placing an unreasonable burden upon the agency. For this reason, §5.3(b) of the DHS regulations, 6 C.F.R. Part 5, require that you describe the records you are seeking with as much information as possible to ensure that our search can locate them with a reasonable amount of effort. Whenever possible, a request should include specific information about each record sought, such as the date, title or name, author, recipients, and subject matter of the records, if known, or the DHS component or office you believe created and/or controls the record. Your request does not specify a subject matter. The FOIA does not require an agency to create new records, answer questions posed by requesters, or attempt to interpret a request that does not identify specific records.



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If you need to contact our office again about this matter, please refer to **12-OIA-0051**. This office can be reached at 202-447-4190.

Sincerely,



Tony R. Tucker
FOIA Officer
Office of Intelligence and Analysis